

**Council Meeting: August 11, 2009**

SUBJECT: Carryover of Unexpended City Funds from FY 2008/09 to FY 2009/10 for State of the City Event

The purpose of this report is to recommend carryover of \$62,162 in allocated but unexpended State of the City funds from FY 2008/09 to FY 2009/10.

BACKGROUND

The State of the City event has been held annually since 1981 to provide an opportunity for the mayor and Council to present the public with a review of issues affecting the community and an outlook for the future. Traditionally, the event was conducted using funds allocated for the fiscal year in which the event occurred. For the past several years, however, the event has taken place after the start of a new fiscal year and Council has approved a shift of allocated funds each year to properly fund the event. For FY 2008/09, Mayor Spitaleri selected an event date of September 26, 2009. Staff requests \$62,162 in carryover of allocated but unexpended State of the City funds from FY 2008/09 to the current year, without impact to planned FY 2009/10 State of the City funding.

EXISTING POLICY

The following documents contain policy direction on this issue:

- **Fiscal Administration Article XIII, Section 1305 City Charter:** From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several departments, offices, and agencies for the respective objects and purposes therein named. All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been lawfully expended. At any meeting after the adoption of the budget, the City Council may amend or supplement the budget by motion adopted by the affirmative votes of at least four members so as to authorize the transfer of unused balances appropriated for one purpose, or to appropriate available revenue not included in the budget.
- **Planning and Management Element 7.1B:** Maintain sound financial practices, which meet all applicable standards and direct the City's financial resources toward meeting the City's long term goals.

DISCUSSION

Consistent with the past several years, Council is asked to approve the carryover of allocated but unspent funds for the State of the City event. Mayor Spitaleri's FY 2008/09 State of the City event was not held before June 30, 2009, and will be held on September 26, 2009.

FISCAL IMPACT

Resources for the State of the City event have been provided in the Office of the City Manager budget, under Program 739. Because event date falls after the start of a new fiscal year, expenses will be incurred during both fiscal years 2008/09 (for planning and preparation) and 2009/10 (for the event). Therefore, it is requested that any allocated but unexpended State of the City funds be carried over into the FY 2009/10 budget.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

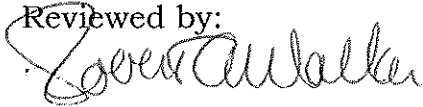
ALTERNATIVES

1. Approve carryover of \$62,162 in allocated but unexpended State of the City funds from FY 2008/09 to FY 2009/10.
2. Do not approve carryover of funds.
3. Determine an alternate funding mechanism.

RECOMMENDATION

Staff recommends Alternative #1. Approve carryover of \$62,162 in allocated but unexpended State of the City funds from FY 2008/09 to FY 2009/10.

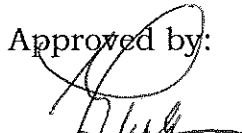
Reviewed by:



Robert Walker, Assistant City Manager

Prepared by: Patricia Lord, Community Resources Manager

Approved by:



Gary M. Luebbers
City Manager

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